

MAY 2024 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2024 EVENTS						
Retail NI	21 August 2024	High Street Heroes 2024 Winner Evening to celebrate NI's amazing independent retailers over 13 categories. Numbers attending – 120	D	Charge £300 or £825 <i>(Dependent on room chosen)</i>	No hospitality	Approve Charge £300 or £825 No Hospitality
Politics in Action	12 September 2024	Pre-Conference Dinner for guests attending their 1 day conference taking place in QUB. Numbers attending – 30 - 40	A & B	No charge as charity	No hospitality	Approve No Charge No hospitality
Washington Ireland Program	5 October 2024	30th Anniversary Celebration- Drinks Reception, Dinner, Speeches, and entertainment to celebrate the WIP role in past 30 years in post-conflict Northern Ireland and Ireland by bringing together leaders from a wide range of communities and backgrounds for outstanding leadership and skills-development programs. Numbers attending – 300	C & D	<i>Under review</i>	<i>Under review</i>	Approve
Sirocco Works Football Club	12 or 16 October 2024	Centenary Anniversary Celebration- Drinks Reception, Dinner, Speeches, and entertainment. Numbers attending – 200	C & D	No charge as charity	Yes, Wine Reception as significant anniversary	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Bioscientific/ Irish Endocrine Society	14 October 2024	UK & Irish Endocrine Conference Dinner	A & B	<i>Under review</i>	<i>Under review</i>	Approve

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		for guests attending their 4-day conference taking place in QUB. Numbers attending – 150 - 200				
British Council	19 November 2024	Schools COP29 debating event on Climate Change/ COP29 for 30 NI schools. Numbers attending – 150	A & B	No charge as charity	No hospitality	Approve No Charge No hospitality
2025 EVENTS						
Global Career Services Summit Ltd	10 March 2025	Global Career Services Summit Dinner for guests attending their 4-day conference taking place in QUB. Numbers attending - 120	A & B	<i>Under review</i>	<i>Under review</i>	Approve
Young Enterprise NI	1 May 2025	YEA NI Awards 2025 Drinks reception, dinner and Awards Ceremony to celebrate the achievements of people across NI who completed YE Programmes. Numbers attending – 300	C	<i>Under review</i>	<i>Under review</i>	Approve
Stories Ireland	5 June 2025	Farewell Gala Dinner for Whataburger - Drinks Reception, Dinner and Entertainment for sales executives from US multi-billion dollar corporation visiting Belfast as part of incentive programme. Numbers attending - 200	B	<i>Under review</i>	<i>Under review</i>	Approve

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CO3 Chief Officers Third Sector	13 November 2025	CO3 40th Anniversary Gala Ball- Drinks Reception, Dinner, Speeches and entertainment. Numbers attending – 300 - 400	C & D	<i>Under review</i>	<i>Under review</i>	Approve
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